



# Indira Gandhi Delhi Technical University For Women

(Established by Govt. of Delhi vide Act 09 of 2012)

(Formerly Indira Gandhi Institute of Technology)

Kashmere Gate, Delhi-110006

No. F16(3)/Plg.(BOM)/2014/3479

Dated the 28<sup>th</sup> October, 2014

## MINUTES OF THE SECOND MEETING OF THE BOARD OF MANAGEMENT HELD ON 15<sup>th</sup> OCTOBER 2014 AT 11:00 AM IN THE CONFERENCE ROOM, ADMN. BLOCK OF THE INDIRA GANDHI DELHI TECHNICAL UNIVERSITY FOR WOMEN.

The second meeting of the Board of Management of the University was held under the Chairmanship of Padma-Shri Dr. Pritam Singh on 15<sup>th</sup> October, 2014 at 11:00 A.M. The following members attended the meeting:

1. Prof.(Dr.) Nupur Prakash, Vice-Chancellor, IGDTUW.
2. Ms. Alka Diwan, IAS ,Special Secretary (Finance), GNCTD
3. Prof. Bibek Bandyopadhyay, Ex-Director, Solar Energy Centre ( UGC Nominee).
4. Sh. Rakesh Mishra, DG, CPWD (Retd.)
5. Sh. Vijender Kumar Jain, Chief Manager, Union Bank of India, Sunder Nagar Branch, New Delhi.
6. Sh. Tanmoy Chakrabarty, Vice President & Head, Govt. Industry Solutions Unit, Tata Consultancy Services, New Delhi
7. Prof. Ashwni Kumar, Dean, Students' Welfare, IGDTUW.
8. Prof. Rajni Jindal, Dean, Research and Industrial Collaborations, IGDTUW.
9. Sh. S.N. Jha, IAS(Retd.), Registrar, IGDTUW : Member-Secretary.

Sh. R.K. Verma, Pr. Secretary, TTE/Hr. Edn., Govt. of NCT of Delhi, Dr. B.K. Murthy, Executive Director, CDAC, Noida, Prof. (Ms.) Renu Vig, Director, University Institute of Engg. & Technology, Punjab University, Chandigarh could not attend the meeting due to their pre-occupation.

The Vice-Chancellor welcomed the Hon'ble Chairperson Padma-Shri Dr. Pritam Singh and other members, and after introduction of members with a new member Prof. Bibek Bandyopadhyay who joined the Board of Management first time as he could not attend the last meeting. Before, formally taking up the business as per agenda, the Vice Chancellor briefed the Board about the developments, progress, achievements and appointments made in the University since its last

meeting, besides, the new programs including one year Postgraduate Diploma in e-governance, B. Arch. and M.Tech.(Energy Studies and Green Technology) proposed to be taken up from the Academic Session 2015-16.

The Vice Chancellor also apprised the Board regarding placement of University students with lucrative packages in leading companies. The Board opined that company visits should be undertaken for better and more placements of University students. The quality of teachers should also be maintained and efforts should be made for welfare of the faculty, visibility and brand building of the University. The Board suggested that to strengthen interface between the University and Industry, University should appoint a placement-cum-alumni officer or this responsibility should be given to one of the faculty members.

The Chairman of the Board advised that campuses of other universities and leading educational institutions should be visited by the Registrar and senior faculty for upgradation and modernization of infrastructure of the University so that our infrastructure should not be inferior compared to others. Board also suggested that such visits should be important to benchmark our facilities with those of existing State Universities. Wherever an article is published on the basis of thesis of students, name of the student should appear at serial number one while mentioning author(s) of the article.

**Agenda Item No.2.01: To confirm Minutes of the 1<sup>st</sup> Meeting of the Board of Management held on 20<sup>th</sup> December, 2013.**

The Board confirmed the Minutes of its 1<sup>st</sup> Meeting held on 20<sup>th</sup> December, 2013.

**Agenda Item No.2.02: To consider Action Taken Report on recommendations made by the Board of Management in its 1<sup>st</sup> Meeting held on 20<sup>th</sup> December, 2013.**

Action Taken on the decisions taken by the Board of Management in its 1<sup>st</sup> Meeting held on 20<sup>th</sup> December, 2013 were noted by the Board. The members emphasized that the DDA should be pursued with the help of Govt. of Delhi for allotment of sufficient land for the new campus of the University so that rapid growth of the University could be ensured and we can have a state of the art campus for establishment of our University as Asian Intellectual

Hub. The members were also of the view the present campus has also locational advantage and, therefore, should also be retained by the University.

Progress on the issues pending with the Govt. of NCT of Delhi regarding Grant of Financial Powers to the Vice Chancellor and the Registrar, creation of posts and capital works etc. was reviewed and observed that being a professional University established for women, the Government should be pursued for grant of sufficient funds and early clearance of financial proposals. The Special Secretary (Finance) assured that the Government shall look into the matter and seek requisite relaxation from the Hon'ble Lt. Governor, Delhi wherever required.

The Board advised that a committee consisting of Registrar of the University and one nominee of the Finance Department, GNCTD may be constituted, if needed, for finalization of Delegation of Financial Power to the Vice Chancellor and Registrar etc. The Board agreed that the powers of Vice Chancellor and Registrar should be at least at par with the powers given to the Vice Chancellor and Registrar of DTU to begin with.

**Agenda Item No.2.03: To consider and approve the recommendations of the Planning Board (First Meeting).**

The Board of Management approved the recommendations of the Planning Board in principle and directed to appoint the proposed Consultant for development of the existing campus for future growth of the University and take further necessary action. The Chairman of the Board desired that in the next meeting of the Board, a proper presentation may be made on recommendations made by the Planning Board and action taken thereon.

**Agenda Item No.2.04: To consider and approve the recommendations of the Academic Council (Third Meeting)**

The Board approved the recommendations of the Academic Council and observed that with respect to Career Advancement Scheme (CAS) for promotion of the faculty members, UGC / AICTE norms should be adopted. The Chairman of the Board desired that in the next meeting of the Board, a proper presentation may be made on recommendations made by the Academic Council and action taken thereon.



**Agenda Item No.2.05: To consider and approve the recommendations of the Finance Committee (Second Meeting).**

The recommendations of the Finance Committee made in its second meeting were approved in principle. However, the Board approved the action taken by the University with regard to remuneration of Consultants on existing terms and conditions and suggested to form a committee comprising Registrar of the University and a Member from the Finance Department of GNCTD to look into the matter of fee structure. As regards regularization of staff, action taken by the University was approved. The Board desired that the fee structure be enhanced by Rs.10,000/- per annum every year keeping the University at par with the institutions and Universities under Government of Delhi. The present fee structure is the lowest compared to other State Universities under GNCTD.

**Agenda Item No.2.06: Appointment of Professors/Associate Professors in various Disciplines.**

The Board approved the appointments of total 16 faculty positions made by the University on the recommendations of the concerned Selection Committees and with the approval of the Chairman of the Board of Management on the terms and conditions as approved by the Chairman of the Board. The appointment letters were drafted on the lines of GGSIP University and were approved by the Board.

The Board also allowed to open the sealed cover envelop for the post of Associate Professor (ECE) and offer conditional appointments to the selected candidates subject to the outcome of the court case as proposed. However, an undertaking should be obtained from the appointees that they shall abide by the orders of the Hon'ble Court in the matter and shall have no claim whatsoever thereafter.

The Vice-Chancellor apprised the Board Members about the present strength of faculty members and the number of students enrolled in IGDTUW. The Board members felt that the teacher students ratio is very poor and should be improved and be as prescribed by AICTE. The Vice-Chancellor apprised the Board Members that new teaching and non-teaching posts were approved by the Finance Committee in its First Meeting held on 2<sup>nd</sup> December, 2013 and the Board of Management in its First Meeting held on 20<sup>th</sup> December, 2013. The Vice-Chancellor informed the Board Members that the proposal related to 20 teaching and 82 non-teaching posts is still pending with the Finance Department of the Govt. of NCT of Delhi. The Board suggested that all efforts be made so that University does not violate the norms of teacher-student ratio as prescribed by AICTE and posts should be created on the basis of the norms at the earliest.

**Agenda Item No.2.07: To consider constitution of a high power committee for preparation of statute relating to terms and conditions for continuation of IGIT employees in the IGDTUW.**

The Board approved to follow the provisions of statutes of DTU in respect of similarly placed employees. However, the terms and conditions of employees (prior to upgradation of IGIT to IGDTUW) in respect of service, pension etc. would remain unchanged as mentioned in the IGDTUW Act.

**Agenda Item No.2.08: To consider Draft statute relating the manner of appointment, terms and conditions of service of the teachers and other members of the academic staff appointed by the University.**

The Board approved to follow the provisions of statutes of DTU on the subject in respect of teachers and other members of academic staff appointed by DTU. However, the terms and conditions of employees (prior to upgradation of IGIT to IGDTUW) in respect of service, pension etc. would remain unchanged as mentioned in the IGDTUW Act.

**Agenda Item No.2.09: To consider Draft statute relating the manner of appointment, terms and conditions of service of non-teaching staff appointed by the University**

The Board approved to follow the provisions of statutes of DTU on the subject in respect of non-teaching staff appointed by DTU.

**Agenda Item No.2.10: To consider the leave rules of the Deans at par with that of Administrative Heads of the University**

The matter was deferred.

**Agenda Item No.2.11: Regularization of contract employees of IGDTUW on the lines of GGSIP University policy.**

The Registrar informed the Board that two contract employees have been regularized on the recommendations of the Registrar, GGSIP University with the approval of the Chairman of the Board of Management on the lines of GGSIP University policy approved vide BOM Agenda Item No. 43.28 of GGSIP University in this regard. The Board approved the regularization of contract employees as proposed.

**Agenda Item No.2.12: To apprise about the Screening-cum-Evaluation Committee and Selection Committee for promotions under Career Advancement Scheme.**

The Board noted the contents.

**Agenda Item No.2.13: To consider creation of various functional clusters at IGDTUW**

Creation of following four new functional clusters in the next five years to be headed by the Deans was approved by the Board:

- a. Dean, International Affairs
- b. Dean, Planning and Development
- c. Dean, Examinations
- d. Dean, Alumni and Corporate Affairs

The Board Members felt that eminent women engineers, women entrepreneurs and women scientists should be invited as a special invitee for each board meeting, henceforth.

The meeting ended with a vote of thanks to the Chair.



(S.N. Jha)  
Registrar, IGDTUW